

## HFTP EVENT COVID-19 GUIDELINES AND PROTOCOLS

To comply with local orders, recommended health precautions, and best practices for maintaining the health and safety of its members, attendees, and staff, HFTP will be implementing the following guidelines and protocols for its in-person Club Summit. These guidelines and protocols will remain in effect for all HFTP produced events, such as the Club Summit, until such a time that local health authorities, Centers for Disease Control (CDC), and the World Health Organization (WHO) deem it safe to remove them.

### General Information and Safety Precautions

Attendees are required to adhere to the following guidelines while attending HFTP Club Summit:

- Attendees must self-screen prior to being on-site at the event.
- If you are not feeling well, please stay at home or in your hotel room.
- If you have been exposed to a person with COVID-19, please stay at home or in your hotel room, even if you are not experiencing symptoms.
- Wash your hands frequently, use hand sanitizer as needed, and avoid touching your face.
- Refrain from shaking hands or coming into direct contact with others while on-site.
- Attendees must wear a face mask covering both your nose and mouth at all times except while actively eating or drinking.
- Maintain up to 3 feet of social distancing between others where possible.

### COVID-19 Symptoms Self-Screening

All HFTP event attendees will be required to self-screen prior to being on-site at the event. Attendees must stay at home or in their hotel room if they have knowingly been exposed to an individual with COVID-19, and/or are currently displaying any of the following symptoms associated with COVID-19:

- Fever (temperature over 100 degrees Fahrenheit) or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

Look for emergency warning signs for COVID-19. If someone is showing any of these signs, seek emergency medical care immediately:

- Trouble breathing
- Persistent pain or pressure in the chest
- New confusion
- Inability to wake or stay awake
- Pale, gray, or blue-colored skin, lips, or nail beds, depending on skin tone

COVID-19 affects different people in different ways. Infected people have had a wide range of symptoms reported – from mild symptoms to severe illness. Symptoms may appear 2-14 days after exposure to the virus, so it is important to conduct a self-assessment regularly.

## National Mask Mandate

As of Feb. 2, 2021, travelers are now required by federal law to wear a face mask when traveling on public transportation such as airplanes, trains, buses, taxis, ferries, subways, and rideshare services in the United States. The order also applies to people in airports, seaports, train stations, bus stations, and subway stations.

## Hotel Resources

The Bahia Mar Fort Lauderdale Beach – a DoubleTree by Hilton Hotel, has implemented various guidelines and protocols compliant with local orders and current recommendations by the CDC and WHO. Information about the hotel and its guidelines can be found at the links below and on the [hotel web site](#).

- Hilton CleanStay builds upon Hilton’s already high standards of housekeeping and hygiene, where hospital grade cleaning products and upgraded protocols are currently in use, to ensure Hilton guests enjoy and even cleaner and safer stay from check-in to check-out. Read about [Hilton’s CleanStay with Lysol Protection](#) and view a sample of an [EventReady meeting room](#) which identifies the 10 key points of sanitation.
- Read about [Hilton’s EventReady with CleanStay](#), designed to create event experiences that are clean, flexible, safe and socially responsible. Hilton EventReady provides curated solutions for every step of your event, from innovative technology resources, redesigned spaces to food and beverage presentations.
- Watch a [Quick Video](#) about EventReady by Hilton.

In addition to the hotel resources mentioned above, HFTP will be providing the following personal protective equipment (PPE) on-site at the event available to attendees

- Face Masks
- Hand Sanitizer
- Disinfectant Wipes

## Assumption of Risk

All who attend an HFTP produced event do so at their own risk. Because COVID-19 is extremely contagious and is spread mainly from person-to-person contact, HFTP has put in place preventative measures to reduce the spread of COVID-19. However, HFTP cannot guarantee that its participants, volunteers, partners, or others in attendance will not become infected with COVID-19. All participants understand there is currently a risk of contracting COVID-19 at an HFTP produced event and accept personal responsibility and sole liability for that risk.