

HFTP EVENT COVID-19 GUIDELINES AND PROTOCOLS

Updated July 12, 2021

Overview

To comply with current local orders, recommended health precautions, and best practices for maintaining the health and safety of its members, attendees, and staff, HFTP will be implementing the following guidelines and protocols for its in-person events. These guidelines and protocols will remain in effect for all HFTP produced events, until such a time that local health authorities, Centers for Disease Control (CDC), and the World Health Organization (WHO) deem it safe to remove them.

General Information and Safety Precautions

Attendees should adhere to the following guidelines while attending an HFTP produced event:

- Attendees should self-screen prior to being on-site at the event.
- If you are not feeling well, please stay at home or in your hotel room.
- If you have knowingly been exposed to COVID-19, please stay at home or in your hotel room, even if you are not experiencing symptoms.
- Wash your hands frequently, use hand sanitizer as needed, and avoid touching your face.
- Consistent with guidance from the CDC, fully vaccinated attendees do not need to wear a mask while at the event.
- Consistent with guidance from the CDC, for those attendees who have not been fully vaccinated, it is recommended to wear mask during the event.
- Vaccinated attendees may choose to wear a mask regardless.
- Maintain social distancing between others where possible.

COVID-19 Symptoms Self-Screening

All HFTP event attendees will be required to self-screen prior to being on-site at the event. Attendees must stay at home or in their hotel room if they have knowingly been exposed to an individual with COVID-19, and/or are currently displaying any of the following symptoms associated with COVID-19:

- Fever (temperature over 100 degrees Fahrenheit) or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches

- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

Look for emergency warning signs for COVID-19. If someone is showing any of these signs, seek emergency medical care immediately:

- Trouble breathing
- Persistent pain or pressure in the chest
- New confusion
- Inability to wake or stay awake
- Pale, gray, or blue-colored skin, lips, or nail beds, depending on skin tone

COVID-19 affects different people in different ways. Infected people have had a wide range of symptoms reported – from mild symptoms to severe illness. Symptoms may appear 2-14 days after exposure to the virus, so it is important to conduct a self-assessment regularly. For more information please visit the [CDC Website](https://www.cdc.gov).

National Transportation Mask Mandate

As of Feb. 2, 2021, travelers are now required by federal law to wear a face mask when traveling on public transportation such as airplanes, trains, buses, taxis, ferries, subways, and rideshare services in the United States. The order also applies to people in airports, seaports, train stations, bus stations, and subway stations.

Kay Bailey Hutchison Convention Center Resources

The Kay Bailey Hutchison Convention Center (KBHCCD) continues to adhere to all CDC recommendations, including:

- Hand sanitizer stations are located throughout the facility to encourage anti-bacterial efforts
- Signage is posted throughout the building with CDC recommendations that promote healthy hygiene
- Frequent touch points are routinely cleaned and sanitized

The KBHCCD staff is meeting regularly to stay informed and is taking appropriate safety measures as needed. They will communicate regularly to ensure that our staff, partners, clients, and attendees are up to date on additional news. Information about the convention center and its guidelines can be found at the links below and on the [convention center website](#).

- **Global Biorisk Advisory Council (GBAC) Accreditation:** The KBHCCD received the GBAC STAR Facility Accreditation in September of 2020. The GBAC STAR Accreditation Program is performance-based and designed to help facilities establish a comprehensive system of cleaning, disinfection, and infectious disease prevention for their staff and their building. [Learn more about the GBAC Accreditation at the KBHCCD.](#)
- **Stay On Guard Dallas** - Stay On Guard Dallas is a bilingual public awareness campaign, created by the City of Dallas that engages residents, community leaders and organizations to slow the spread of COVID-19. Will you take the challenge? [Learn more.](#)
- For more information about COVID-19 in Dallas, [click here.](#)
- For more information about COVID-19 in Texas, [click here.](#)
- For more information from the CDC, [click here.](#)

Hotel Resources

If you are staying at one of the HITEC Housing hotels, it is recommended that you visit the hotel's website directly, for their related resources and information.

Assumption of Risk

All who attend an HFTP produced event do so at their own risk. Because COVID-19 is extremely contagious and is spread mainly from person-to-person contact, HFTP has put in place preventative measures to reduce the spread of COVID-19. However, HFTP cannot guarantee that its participants, volunteers, partners, or others in attendance will not become infected with COVID-19. All participants understand there is currently a risk of contracting COVID-19 at an HFTP produced event and accept personal responsibility and sole liability for that risk.

Personal Protective Equipment (PPE)

HFTP will be providing the following personal protective equipment (PPE) items at the event while supplies last.

- Face Masks
- Hand Sanitizer
- Disinfectant Wipes