CHAPTER OF THE YEAR CRITERIA

Chapter of the Year Criteria/Qualification

1. Each chapter is eligible for the Chapter of the Year Award.*
2. There will be one winning chapter from each tier for this award. Tier A (1-35 members), Tier B (36-70 members), Tier C (71+ members)
3. A percentage scorecard point system has been implemented to determine winners of the Chapter of the Year Award. HFTP Global will provide the counts for certification designees, member attendance at global events, new member, current member and global committee participants.
4. Chapters earning the highest points in each tier will be declared the winner.
5. All chapters will be recognized for meeting certain requirements (Maximum score is 100)
6. Platinum – 71 points or more.
7. Gold – 66 to 70 points.
8. Silver – 60 to 65 points
9. The Chapter of the Year Award runs from September 1 – August 31
10. The scorecard form information will be due to the HFTP Global offices by the third Friday in September.
11. Chapter of the Year (COY) Scorecard (Sample)
12. PowerPoint presentations are NOT required.

The minimum requirements for the Chapter of the Year Award areas follows:

- Monthly Educational meetings
- New Certification designees
- Member Attendance at HFTP Global Events
- New Members recruited
- Current Members retained
- Members serving on HFTP Global Committee
- Student Involvement
- Community Involvement

*HFTP Global will notify chapters of the due date of the score card. It will be the chapter’s responsibility to review and submit the scorecard to the Global office in Austin, TX, USA. If no response is provided by the chapter, the scores will be determined by what has been submitted to the HFTP Global office.

Chapters will be recognized and awards will be presented to the chapter president or representative at the HFTP Annual Convention.